

Most Immediate

A-13021/1/2014-Admn (Vol.2)
Government of India
Ministry of Rural Development
Department of Land Resources

NBO Building, Nirman Bhawan
New Delhi, 11th August 2017

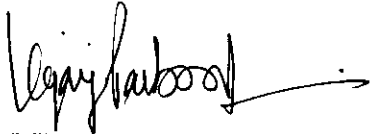
OFFICE MEMORANDUM

Sub: *Swachhta Pakhwada* from 1st Oct to 15th Oct 2017.

1. The undersigned is directed to say that under the *Swachhta Pakhwada* calendar prepared by Government of India, the Department of Land Resources has been assigned the responsibility to organize *Swachhta Pakhwada* from 1st Oct 2017 to 15th Oct 2017. It may specifically be seen that this is in particular an important responsibility since this period (1st Oct to 15th Oct 2017) also includes the special occasion of the 3rd Anniversary of the *Swachh Bharat Mission* (2nd Oct 2017).
2. It is requested that drinking water, sanitation, cleanliness and other *swachhta* activities may be ensured in an intensive and focussed manner on a large and substantial scale during the period 1st Oct to 15th Oct 2017, so that there is significant and sustainable impact during the *Pakhwada*.
3. Particular attention may be paid to impeccable standards of drinking water, sanitation and cleanliness of the premises and offices, for both the government officers / officials and the common people who visit.
4. Elements of self-responsibility and self-discipline may also be imbibed, so that the officers / officials in the offices are self-motivated to ensure holistic *swachhta* for self and surroundings.



5. While proactively adopting *swachhta* activities, the common people may also be concurrently made aware, encouraged and motivated for adopting sanitation, cleanliness and other *swachhta* practices.
6. It may be emphasized that the *swachhta* activities may be professionally grounded, to ensure their sustainability (institutionalized mechanisms for ensuring sustainability of the *swachhta* activities may be put in place).
7. For disposing e-waste generated in the offices, the E-Waste (Management) Rules, 2016 may be scrupulously adhered to.
8. Good practices adopted in any particular Division / Section may be introduced in other similarly situate units.
9. It may be specifically noted that expenditure if and as any may be strictly as per rules and with prior competent approval.
10. All Divisions / Sections in the Department are requested to ensure the appropriate necessary action on priority.
11. A report on the action taken during the *Swachhta Pakhwada* may kindly be furnished by all Divisions / Sections to Administration Division latest by 20th October 2017.



(Vijay Prakash)

Director (Admn.)

To:

1. AS&FA
2. JS (LR) / JS (A&C) / DDG(WM) / EA
3. PS to Hon'ble Minister for Rural Development
4. PS to Hon'ble Minister of State for Rural Development
5. PPS to Secretary (LR)
6. All Sections

