

Minutes of Pre-Proposal Meeting – RFP for ME&L under IWMP

1st October 2014, 11.00 am

Request for Proposals for Consulting Services for Monitoring & Evaluation and Learning under IWMP for five regions were issued to short-listed consultants on 18 Sep 2014 and the last date of submission is 17th Oct 2014. As per the RFP, the Pre-Proposal meeting was held on 1st October 2014 at 11. at Conference Hall, 1st Floor, NBO Building Nirman Bhavan, New Delhi-11, which was chaired by Shri Amit Kumar, Director (WM) and attended by Asstt. Commissioner (TE) & M&E Expert and Procurement Expert of DoLR. The representatives of short-listed consulting firms, viz. (1) Nathan Economic Consulting India Pvt Ltd, (2) Remote Sensing Instruments, Hyderabad, (3) Mukesh Associates, New Delhi, (4) Gramin Vikas Trust, KRIBCO, (5) Sudha, Almora (6) WAPCOS Ltd, Gurgaon, (7) Vimarsh, Gurgaon and (8) AFC India Ltd, New Delhi attended the pre-proposal meeting. JPS Associates, Delhi communicated there queries by email. Director (WM) welcomed all the prospective bidders and briefly explained the role of Consultant for MEL under IWMP. Consultants raised various doubts and queries in a discussion mode and the Director (WM) responded to the queries .

The written queries submitted before and issues raised during meeting were discussed during the pre-proposal meeting and complied. The gist of discussions in pre-Proposal meeting is presented in following table:

S No	Reference	Pre-proposal Query	Clarification
1.	Letter of Invitation Clause No 3 and ITC Data sheet – clause 4	Please clarify the Last date & Time and Address for Submission of Proposal. Also, the consultant please is given at least two weeks time after issue of pre-bid minutes.	The Last date and time for Submission of Proposal should be read as stated in the Letter of invitation i.e. 17 th October 2014 upto 5.30 pm and the Address for Submission is as given in ITC Data Sheet Clause No 4. Please refer Item 1 of Corrigendum No 1 dated 2 nd October 2014.
2.	Letter of Invitation & TOR Item No 3	Letter of Invitation states that ‘Separate Proposals for each region should be submitted’ and under ToR Item No 3, it is stated that ‘It is proposed to deploy separate agencies for South, North, East, West and North East regions separately’ Considering the above we presume that only one region will be given for one agency. Kindly confirm.	Please refer Item 2 of Corrigendum No 2 dated 2 nd October 2014.
3.	Letter of Invitation & TOR Item No 3	Letter of Invitation states that ‘ Each Technical Proposal should have separate team of experts’ We request to consider proposing some experts commonly for more than one region.	For Separate proposals for each region, requirement of separate teams of experts is obvious and essential.